

1

Legal Name: _____
(Last) (First) (Middle Initial)

Address: _____

City: _____ State: _____ Zip: _____

Phone: Home _____ Cell _____ Cell Provider _____

Email Address: _____

Would you like to receive appointment reminders through text or email? Circle one **Text** **Email**

I, _____, authorize Creekside Chiropractic Center, Inc. to send Appointment Reminders electronically via text message/email listed above. Standard text messaging rates may apply.

Birth Date: _____ Sex: Male Female Status: Married Single Divorced Widowed Child Other

Social Security # _____

Employment Status: Employed Student Retired Child Other Occupation: _____

Patient Employer/School: _____ Work Phone: _____

2

We link patients in a household for statement purposes, to show credit and balance in the household. Please initial and sign if you authorize the transferring of credits from account (s) to other account(s) within a household.

Signature: _____ Date: _____

In case of emergency, contact:

Name: _____ Relationship: _____ Phone: _____

Our patients allow family members such as their spouse, parents or others to call and request medical or billing information. Under the requirements of HIPAA, we are not allowed to give this information to anyone without the patient's consent. If you wish to have your medical or billing information release to family members you must sign below. Signing this form will only give information to family members indicated below. By signing this, I understand that I give authorization to Creekside Chiropractic Center, Inc to release my medical and/or billing information to the following individuals. If I do not wish to release this information, I will leave it blank.

_____ Relation to Patient: _____

_____ Relation to Patient: _____

Signature: _____ Date: _____

3

Payment/Insurance Information

Policy Holder's Name: _____ Policy Holder's Date of Birth: _____

Name of Insurance Company: _____ Policy ID Number: _____

Relationship to Policy Holder (circle one): Self Spouse Child Other Do you have an HRA/HSA/FSA? Yes No

Insurance-As a courtesy to you, our office will attempt to pre-verify your primary insurance coverage for your Chiropractic care. Coverage information is obtained from your insurance company using information provided by you prior to your initial visit. We must emphasize that as medical providers, our relationship is with you, not the insurance company. **Please be advised that the information provided by your insurance company is not a guarantee of payment, only an estimate of what might be covered under your policy at the time of inquiry.**

Our office will not become involved in disputes between you and your insurance company regarding deductibles, co-payments, covered charges, secondary insurance, "usual and customary" charges, etc. You are responsible for all services billed and any services considered "not medically necessary" by your insurance company. We participate with most insurance companies; however, if we do not participate with your insurance company, you are responsible for all out of network deductibles and co-payments at the time of service.

Cash Services - Time of Service (TOS) - We request that 100% of payment is made at the time of service. If your situation requires that you are a self-pay patient (e.g. you are uninsured, chiropractic benefits have been exhausted or your co-pay or out of network deductible is extremely high), please inquire with the front desk about our cash services policy.

Referrals / Pre-authorizations- If your insurance requires a referral and/or pre-authorization for services, you are responsible for obtaining it. Failure to obtain a referral or pre-authorization may result in a denial of payment from your insurance company. You would be responsible for any unpaid balances.

Medicaid- If you have Medicaid, most of your services, with the exception of supports/vitamins and supplies, will be covered 100% under you Medicaid plan. You will be required each MONTH to show proof of continued Medicaid coverage.

Financial Hardship- It is unlawful to routinely waive/fail to collect or discount co-payments, deductibles, coinsurance or other patient responsibility payments per the Federal False Claims Act, Federal Anti-Kickback Statute, State and Federal Insurance Fraud Laws. It is also a violation of our managed care contracts. If you have a true financial hardship, please notify the front desk staff. You will need to provide appropriate documentation that shows you are unable to pay medical bills. All information relating to financial hardship requests will be kept confidential.

Payment Details- All patients' balances are due immediately upon receipt. All dependents and spouses in the same household will be responsible for outstanding balances. Patients with upcoming appointments must pay their balance(s) in full prior to their next appointment.

Printed name of Patient

Signature of Patient

Parent, Guardian or Personal Representative