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Legal Name: \_\_\_\_\_  
(Last) (First) (Middle Initial)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Cell Provider \_\_\_\_\_

Email Address: \_\_\_\_\_

Would you like to receive appointment reminders through text or email? Circle one **Text** **Email**

I, \_\_\_\_\_, authorize Creekside Chiropractic Center, Inc. to send Appointment Reminders electronically via text message/email listed above. Standard text messaging rates may apply.

Birth Date: \_\_\_\_\_ Sex: Male Female Status: Married Single Divorced Widowed Child Other

Social Security # \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

Primary Care Provider Name: \_\_\_\_\_ Location: \_\_\_\_\_

Permission to contact? Yes No

Have you had any X-Rays/MRI's/CT's taken in the last year? Yes No If yes, where? \_\_\_\_\_

2

We link patients in a household for statement purposes, to show credit and balance in the household. Please initial and sign if you authorize the transferring of credits from account (s) to other account(s) within a household.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In case of emergency, contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Our patients allow family members such as their spouse, parents or others to call and request medical or billing information. Under the requirements of HIPAA, we are not allowed to give this information to anyone without the patient's consent. If you wish to have your medical or billing information release to family members you must sign below. Signing this form will only give information to family members indicated below. By signing this, I understand that I give authorization to Creekside Chiropractic Center, Inc to release my medical and/or billing information to the following individuals. If I do not wish to release this information, I will leave it blank.

\_\_\_\_\_ Relation to Patient: \_\_\_\_\_

\_\_\_\_\_ Relation to Patient: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3

**Financial Policy for Children**

Our policy for treating children under the age of 13 is as follows; Creekside Chiropractic Center will not bill insurance for care in our office for children under 13 (12 and under). The cost will be a flat \$35 fee for a standard adjustment (this does not include costs of exams, supplements, orthotics or other ancillary services). Health Savings Accounts (HSA), Flexible Spending Accounts (FSA) or Health Reimbursement Accounts (HRA) funds may still be used, but are subject to your individual plans/management policy.

**Cash Services - Time of Service (TOS)** - We request that 100% of payment is made at the time of service. If your situation requires that you are a self-pay patient (e.g. you are uninsured, chiropractic benefits have been exhausted or your co-pay or out of network deductible is extremely high), please inquire with the front desk about our cash services policy.

**Referrals / Pre-authorizations**- If your insurance requires a referral and/or pre-authorization for services, you are responsible for obtaining it. Failure to obtain a referral or pre-authorization may result in a denial of payment from your insurance company. You would be responsible for any unpaid balances.

**Financial Hardship**- It is unlawful to routinely waive/fail to collect or discount co-payments, deductibles, coinsurance or other patient responsibility payments per the Federal False Claims Act, Federal Anti-Kickback Statute, State and Federal Insurance Fraud Laws. It is also a violation of our managed care contracts. If you have a true financial hardship, please notify the front desk staff. You will need to provide appropriate documentation that shows you are unable to pay medical bills. All information relating to financial hardship requests will be kept confidential.

**Payment Details**- All patients' balances are due immediately upon receipt. All dependents and spouses in the same household will be responsible for outstanding balances. Patients with upcoming appointments must pay their balance(s) in full prior to their next appointment.

\_\_\_\_\_  
Printed name of Patient

\_\_\_\_\_  
Signature of Patient or Parent/Guardian

\_\_\_\_\_  
Date



## CONSENT TO TREAT MINOR

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I hereby authorize Dr. Jodi L. Cooley/Dr. Michael A. Fisher of Creekside Chiropractic Center Inc., or whoever is designated as assistants to administer treatment as the doctor deems necessary to my minor(s) aged 17 and under

son/daughter, \_\_\_\_\_

son/daughter, \_\_\_\_\_

son/daughter, \_\_\_\_\_

son/daughter, \_\_\_\_\_

Parent/Guardian:

\_\_\_\_\_

PLEASE PRINT

Parent/Guardian:

\_\_\_\_\_

PLEASE SIGN

For those occasions when you may not be with your child, please list those individuals who may give us consent to see your child:

\_\_\_\_\_  
Name Relationship to Patient

\_\_\_\_\_  
Name Relationship to Patient

Date: \_\_\_\_\_

Thank you for your trust in our office.